

Rustic Ridge Homeowners Association

Meeting Minutes

May 12, 2020

Opening

The regular meeting of the Rustic Ridge Homeowners Association was called to order at 7:01 pm on May 12, 2020 by Stephen DiGioia and seconded by Ben Snyder.

Present

Stephen DiGioia – President

Ben Snyder – Vice President

Vince Altrudo – Treasurer

Lisa Wunschel – Secretary

Tom Banta

Homeowners:

Erin LeAnne Mathia

Karen Saich

Absent

Approval of Previous Meeting Minutes

- Minutes approved from previous meeting did not need approval as they were approved via email earlier.

Topics

- Finance
 - Currently, the HOA has approximately \$18,500 in the bank, this does not include 13 checks that were just received.
 - 45 invoices for late notices were sent to homeowners. 17 of those were for homeowners who owe from previous years also, 39 are just for 2020 dues.
 - Late Fees that were not paid will be kept in the system and added to next year dues
 - Current outstanding dues for 2020 is \$3,800 and prior to 2020 just under \$6,500.
 - Need to determine how to proceed in receiving money from the 17 homeowners who are not paying their dues. Ben suggested we explore a billing company who will add these individuals to collections. Vince to contact individuals he knows to gather additional information.

- Landscaping
 - Lawncare by O'Neil – has begun to take care of the property, rates have not increased since 2019 even though the HOA has added items to the list that need to be completed
 - Worked on the entrance to the park
 - Cut a hillside that was not on the bid
- Facebook/Website
 - Graduation “walk” will be added to Facebook to encourage the neighborhood to add signs and chalk the roads for our seniors. The “walk” is this Friday
 - Facebook HOA – Stephen and Lisa have been adding and declining individuals based on their response to the question being asked.
 - Erin LeAnne Mathia asked if individuals are being removed once they leave, Stephen answered yes.
- Welcome Baskets
 - Currently have three baskets to deliver to new residence. It was decided by the board to deliver these baskets once Allegheny County COVID turns green.
- Election Process
 - Election process will be completed in November when the current boards positions are ending.
 - By Laws state board will be in place for two years, an election committee must be determined prior to the annual meeting
 - The current board will setup a special meeting in the summer to discuss how to get an election committee together.
- 2020 Projects
 - The playground project that was to be completed in 2020 is now on hold due to the money not being sent in by the homeowners.
- Dogs on Leash in Park
 - Several dogs have been identified to not be on a leash or properly being handled by their owner (i.e., running into others property, chasing people as they walk).
 - It was motioned by Stephen DiGioia to place three signs asking residents to put their dog on a leash when people are in the park. 1st sign to be placed at entrance, next sign to be placed in path beside parking lot and third to be by the pavilion. Board members approved for signs to be placed.
- Next HOA meeting is scheduled for August.
- Homeowners Comments/Questions:
 - Erin LeAnne Mathia asked for someone to verify the map that was placed on Facebook for the trails in the neighborhood and property lines. Individuals in the community are using the paths nw.
 - Stephen to look for a map that we may have currently and either email or add to the website for review.

Adjournment

Meeting was adjourned at 7:38 pm, by Stephen DiGioia and second by Vince Altrudo

Minutes submitted by: Lisa Wunschel